

**CENTRAL SILK BOARD
MINISTRY OF TEXTILES: GOVT. OF INDIA
BENGALURU: 560 068**

FORMAT FOR SUBMISSION OF YEARLY PROGRESS REPORT

- 01. Institute code** :
- 02. Name & address of the Institute** :
- 03. Project code** :
- 04. Project title** :
- 05. Total project Cost (Rs. in lakhs)** :
- 06. Project period**
- a) Date of start** :
- b) Date of completion** :
- 07. Particulars of investigators** :

#	Investigators	Name	Designation	Time spent (%)
1.	Principal Investigator			
2.	Co-Investigator			
3.	Co-Investigator			

- 08. Location of Research Project** :
- (with complete address/ Division/
Section/ sub-station)
- 09. Objective** :
- 10. Work plan for the next year** :

- 11. Activities and outputs earmarked for the year :**
(as per activities schedule given in final project proposal)

Objective wise	Activity	Scientist responsible	% of activity envisaged to be completed as per final project proposal	% achieved as targeted
1.	1.			
	2.			
	3.			
2.	1.			
	2.			
	3.			

- 12. Yearly progress report (research results and achievements in maximum of 200 words)**

13. Reason for non-achievement: If shortfall/ addition, reasons for the same and plan to catch up with the intended activities

14. Financial achievement (Rs. in lakhs):

#	Items	Allocation (Rs. In lakh)		Expenditure (Rs. In lakh)		Remarks
		Total	For the year	Total	For the year	
1.	Non-Recurring:					
2.	Recurring					
2.1	Manpower					
i.	JRF/ SRF/ RA					
ii.	Project Assistant					
iii.	Expert (Days)					
2.2	Consumables					
i.	Raw materials					
ii.	Chemicals					
iii.	Testing fee for sample at other Institutes					
iv.	Stationary library, workshop, trial, preparation of device manual etc,					
3.	Travel					
4.	Contingencies					
5.	Overhead charges (max of 10% of recurring expenditure. Applicable for externally funded and to non-CSB collaborating Institutes only)					
	Grand Total					

15. Output during period under report

i. Special attainments/ innovations

ii. No. of Publication:

a. Research paper :

b. Popular article :

c. Reports :

d. Books/ Book chapters :

e. Extension Bulletin :

iii. Presentation in Workshop/ Seminars/ Symposia/ Conference
(relevant to the project in which scientists have participated)

16. Constraints experienced, if any with action taken to overcome them

17. Comments of RC/ RAC and compliance

18. Comments of Principal Investigator

Signature of Principal Investigator

19. Comments of Head of the Division

Signature of the Head of the Division

20. Comments of Director/ Office in-charge

Signature of the Director